

**MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT  
28320 E. River Road, Escalon, CA 95320**

**REGULAR MEETING AGENDA**

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**Wednesday, February 12, 2025  
11:00 a.m.**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

Trustee, Lynn Hogue  
Manager, Laura Alcantor

Trustee, Terri Rocha  
Office Assistant, Jeff Hood

Trustee, John Bedell

**III. APPROVAL OF AGENDA AS POSTED OR AMENDED**

**IV. PUBLIC COMMENT**

**V. CONSENT CALENDAR**

A. **Minutes**: Approval of minutes from the Regular Board Meeting on January 8, 2025.

B. **Financial Statements**:

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: January 2025 Financial County Reports

C. **Warrants for Bills, Invoices and Required Payments**:

Presented by: Jeff Hood

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: January 2025 Warrant Logs

**VI. GENERAL MANAGER’S REPORT**

**A. Burials:**

|                     |           |                       |           |                        |          |                       |           |
|---------------------|-----------|-----------------------|-----------|------------------------|----------|-----------------------|-----------|
| <b>January 2025</b> | <b>9</b>  | <b>Calendar (YTD)</b> | <b>9</b>  | <b>January 2025</b>    | <b>9</b> | <b>Calendar (YTD)</b> | <b>9</b>  |
| Resident            | 9         | Resident              | 9         | Casket                 | 6        | Casket                | 6         |
| Non-Resident        | 0         | Non-Resident          | 0         | Cremation              | 3        | Cremation             | 3         |
| <b>Fiscal (YTD)</b> | <b>46</b> | <b>Fiscal (YTD)</b>   | <b>46</b> | <b>Other (Monthly)</b> | <b>2</b> | <b>Other (F-YTD)</b>  | <b>21</b> |
| Resident            | 29        | Casket                | 32        | Pre-Needs              | 2        | Pre-Needs             | 12        |
| Non-Resident        | 17        | Cremation             | 14        | Vases                  | 0        | Vases                 | 9         |

**B. Bank Accounts:**

Presented by: Jeff Hood

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: January 2025 Statements

**VII. NEW BUSINESS**

**A. Cemetery Grounds Improvements**

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion of upgrades, additions for visitors and staff safety.

Attachments: None

**B. Lot Transfer – Endowment Adjustment**

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion of Endowment variance at lot transfer (Original to Current).

Attachments: None

**C. Budget Adjustment – Equipment Maintenance & Repairs-Sublet**

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion of adjusting budget balance between accounts.

Attachments: None

**D. South Property Washout**

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion of corrective action options.

Attachments: None

**VIII. OLD BUSINESS**

**A. Irrigation Issue – Future Gardens 17-26**

Presenting: Laura Alcantor

Requested Action/Purpose: Discussed replacement decoder order/installation.

Attachments: None

Awaiting ordered replacement decoders. Upgrades continue as time and materials are available.

**B. Golf Cart Battery Replacement**

Presenting: Laura Alcantor

Requested Action/Purpose: Discuss repair expense placement.

Attachments: None.

Club Cart upgrade completed. JJ's reports no value for Yamaha 2-seat Golf Cart. Equipment disposition?

**IX. ITEMS TOO LATE FOR THE AGENDA**

**X. ANNOUNCEMENTS BY TRUSTEES**

**XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS**

Regular Board Meetings are held the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for March 12, 2025.

**XII. ADJOURN**

**CERTIFICATION**

I, Laura Alcantor, District Manager for the Escalon Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: February 7, 2025.

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Laura Alcantor, District Manager

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the Cemetery Office, 28320 E. River Road, Escalon, California while the public records are distributed or made available by a legislative body. If, however, the public records are not distributed until the Meeting at which the agenda is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the Cemetery Office, 28320 E. River Road, Escalon California.