**MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT**

**28320 E. River Road, Escalon, CA 95320**

**REGULAR MEETING AGENDA**

**Wednesday, July 10, 2024**

**11:00 a.m.**

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**

Trustee, Lynn Hogue Trustee, Terri Rocha

Manager, Laura Alcantor Office Assistant, Jeff Hood

1. **APPROVAL OF AGENDA AS POSTED OR AMENDED**
2. **PUBLIC COMMENT**
3. **CONSENT CALENDAR**
4. **Minutes**: Approval of minutes from the Regular Board Meeting on June 12, 2024.
5. **Financial Statements:**

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: June 2024 Financial County Reports

1. **Warrants for Bills, Invoices and Required Payments:**

Presented by: Jeff Hood

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: June 2024 Warrant Log

1. **GENERAL MANAGER’S REPORT**
2. **Burials**:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Calendar YTD** | **50** | **June 2024** | **9** | **June 2024** | **9** | **Calendar YTD** | **50** |
| Resident | 30 | Resident | 7 | Casket | 2 | Casket | 22 |
| Non-Resident | 20 | Non-Resident | 2 | Cremation | 7 | Cremation | 28 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Fiscal YTD** | **78** | **Total** | **78** |
| Resident | 50 | Casket | 37 |
| Non-Resident | 28 | Cremation | 41 |

1. **Bank Accounts**:

Presented by: Jeff Hood

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: June 2024 Statements

1. **NEW BUSINESS**
2. **New Hire – Part-Time Groundskeeper**

Presenting; Laura Alcantor

Requested Action/Purpose: Introducing John Thomas, Jr.

Attachments: None

1. **Uniform Company Changes – Mission to Vestis (formerly ARAMARK)**

Presenting: Jeff Hood

Requested Action/Purpose: Reduce uniform expense for improved service.

Attachments: None

1. **Board Exception Inquiry**

Presenting: Jeff Hood

Requested Action/Purpose: Discussion for possible future interment.

Attachments: None

1. **OLD BUSINESS**

1. **Break-In & Theft discussion –** Equipment taken, Damage replacement – Loss/Recovery Designation

Presented by: Laura Alcantor

Requested Action/Purpose: Claims received.

Attachments: None

1. **ITEMS TOO LATE FOR THE AGENDA**
2. **ANNOUNCEMENTS BY TRUSTEES**
3. **ANNOUNCEMENT OF FUTURE BOARD MEETINGS**

Regular Board Meetings are held the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for August 14, 2024.

1. **ADJOURN**

**CERTIFICATION**

I, Terri Rocha, District Manager for the Escalon Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: July 5, 2024.

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Terri Rocha, Board Member

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the Cemetery Office, 28320 E. River Road, Escalon, California while the public records are distributed or made available by a legislative body. If, however, the public records are not distributed until the Meeting at which the agenda is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the Cemetery Office, 28320 E. River Road, Escalon California. Persons who require disability-related accommodation, including auxiliary aids or services, should contact the District Manager at least seven days prior to the meeting for which accommodation is required. The District Manager can be contacted by telephone on (209) 838-2924, in person, or by mail at 28320 E. River Road, Escalon, California.