

MEETING OF THE BOARD OF TRUSTEES OF ESCALON CEMETERY DISTRICT  
28320 E. River Road, Escalon, California 95320

AGENDA

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Wednesday, July 12, 2023  
11:00 a.m.

I. CALL MEETING TO ORDER

II. ROLL CALL

Trustee, Lynn Hogue  
Trustee, Terri Rocha  
Manager, Laura Alcantor

III. APPROVAL OF AGENDA AS POSTED OR AMENDED

IV. PUBLIC COMMENT

V. CONSENT CALENDAR

A. **Minutes:** Approval of the minutes from the Regular Board Meeting on June 14, 2023.

B. **Financial Statements:**

Presented by: Laura Alcantor

Requested Action / Purpose: Discussion of the financial reports for the previous month.

Attachments: June 2023 County prepared financial statements.

C. **Warrants for Bills, Invoices and Required Payments:**

Presented by: Laura Alcantor

Requested Action / Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: Warrants Log

**VI. GENERAL MANAGER'S REPORT**

**A. Burials:**

The following is a list of the burials to date, with confirmation regarding whether the burials were of residents or non-resident and casket or cremation.

<b>Calendar YTD</b>	<b>49</b>	<b>June 2023</b>	<b>10</b>	<b>June 2023</b>	<b>10</b>		<b>Calendar YTD</b>	<b>49</b>
Resident	25	Resident	5	Casket	5		Casket	32
Non-Resident	24	Non-Resident	5	Cremation	5		Cremation	17

<b>Fiscal YTD</b>	<b>105</b>	<b>Total</b>	<b>105</b>
Resident	61	Casket	64
Non-Resident	44	Cremation	41

**B. Bank Accounts**

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Bank.

Attachments: Most recent bank statements

**VII. NEW BUSINESS**

**A. Irrigation Evaluation**

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, recommendations of companies, and scope of work.

Attachments: None

**B. Hiring New Office Personnel**

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, recommendations for job description and application.

Attachments: Current job description and employment application.

**VIII. OLD BUSINESS**

**A. Audit Resolution for Prior Fiscal Years**

Presented by: Terri Rocha

Requested Action/Purpose: County Response Email regarding the Audit Resolution.

Attachments: None

**IV. ITEMS TOO LATE FOR THE AGENDA**

**V. ANNOUNCEMENTS BY TRUSTEES**

**VI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS**

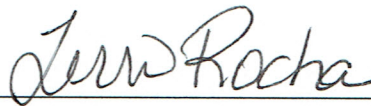
Regular Board meetings are held the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, California. The next Regular Meeting of the Board of Trustees will be held on August 9, 2023, at 11:00 a.m.

**VII. ADJOURN**

**CERTIFICATION**

I, Terri Rocha, Trustee for the Escalon Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: July 7, 2023

A handwritten signature in black ink that reads "Terri Rocha". The signature is written in a cursive style and is positioned above a horizontal line.

By: Terri Rocha, Trustee