

**MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT
28320 E. River Road, Escalon, CA 95320**

REGULAR MEETING MINUTES

**Wednesday, September 11, 2024
11:00 a.m.**

I. CALL MEETING TO ORDER

The meeting was called to order at 11:06 a.m.

II. ROLL CALL

Trustee, Lynn Hogue Trustee, Terri Rocha
Manager, Laura Alcantor Office Assistant, Jeff Hood

All were present

III. APPROVAL OF AGENDA AS POSTED OR AMENDED

Trustee Hogue moved to approve the agenda and Trustee Rocha seconded the motion.

IV. PUBLIC COMMENT

None were received.

V. CONSENT CALENDAR

- A. **Minutes**: Approval of minutes from the Regular Board Meeting on August 14, 2024.

Trustee Hogue moved to approve the minutes and Trustee Rocha seconded the motion.

- B. **Financial Statements**:

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: August 2024 Financial County Reports

YTD (August 2024)

44001 Revenue \$ 24,386.69 Expenses \$ 34,538.36 - Fund Balance of (\$144,903.47).

44005 \$ 8,100.00. Fund Balance of \$ 325,780.00 - Pre-Need

44072 \$ 775.00. Fund Balance of \$1,034,887.66 - Endowment

44091 \$ 1,500.00. Fund Balance of \$ 392,890.23 - Capital Outlay

C. Warrants for Bills, Invoices and Required Payments:

Presented by: Jeff Hood

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: August 2024 Warrant Log

Warrants are prepared by the District Manager, Office Support and/or Trustee Rocha. The warrant requests were reviewed and approved by a person who did not prepare the warrants and signed by those involved in their preparation.

VI. GENERAL MANAGER’S REPORT

A. Burials:

Calendar YTD	67	August 2024	11	August 2024	11	Calendar YTD	67
Resident	41	Resident	7	Casket	7	Casket	33
Non-Resident	26	Non-Resident	4	Cremation	4	Cremation	34

Fiscal YTD	17	Total	17
Resident	11	Casket	11
Non-Resident	6	Cremation	6

Pre-Needs Month (YTD) 0 (04)
 Additional Vases Purchases 0 (06)

B. Bank Accounts:

Presented by: Jeff Hood

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: August 2024 Statements

Oak Valley Community Bank checking account ending in #2674.
 August activity – earned interest of \$2.52.
 Balance of \$19,815.65.

Oak Valley Community Bank checking account ending in #4782.
 August activity – earned interest of \$35.53.
 Balance of \$83,910.76.

VII. NEW BUSINESS

A. American Legion Request to Relocate or Add New Flagpole

Presenting: Terri Rocha / Laura Alcantor

Requested Action/Purpose: Discuss possible change or addition of flagpole due to noise during American Legion services.

Attachments: None

ECD Board is in favor of accommodating American Legion's request and their seeking donations for the project. All future plans will need to be reviewed prior to any construction.

B. Irrigation Issue – Future Gardens 21-26

Presenting: Laura Alcantor

Requested Action/Purpose: Discuss inspection of sprinkler lines and needed repairs.

Attachments: None

It has been identified that the sprinkler systems decoder needs replacement. Anticipated expense of \$350.00. Trustee Hogue is ordering a replacement decoder. Also, groundskeepers are replacing and updating wire rodent deterrent, new sprinklers, o rings and diaphragms within irrigation system.

VIII. OLD BUSINESS

A. Casket Liner Provider Change – Pettigrew & Sons to Pick-Up only

Presenting: Laura Alcantor

Requested Action/Purpose: Interim direct drop shift from Polyguard in Utah.

Attachments: None

The casket liner order had been received.

IX. ITEMS TOO LATE FOR THE AGENDA

Volunteer request received via Streamline website. Due to potential liability concerns the Board chose to table the request to obtain additional information from the requestor.

San Joaquin County Clerk of Boards (COB) message related to ECD Board of Trustees applicant. Trustee Rocha responded to COB accepting the applicant.

ECD Received a "Thank You" note from an appreciative family for recent services.

X. ANNOUNCEMENTS BY TRUSTEES

No announcements were made.

XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

Regular Board Meetings are held the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for October 9, 2024.

XII. ADJOURN

The meeting was adjourned at 11:38 a.m.